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LIST OF SURVEY PARTICIPANTS

1. Cedarville University
2. Warner University
3. Juniata College
4. University of North Carolina at Greensboro
5. Muhlenberg College
6. Minnesota State University, Mankato
7. Casper College
8. University of Illinois Springfield
9. Kennesaw State University
10. Ivy Tech Community - Richmond
11. University of North Carolina at Chapel Hill
12. Newman University
13. Southern Vermont College
14. University of Minnesota Crookston
15. Marist College
16. University of Kansas
17. Sweet Briar College
18. Norwich University
19. Shaw University
20. University of Notre Dame
21. University of Idaho
22. Gardner-Webb University
23. Georgia Southern University

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24. Michigan State University
25. Michigan Technological University
26. Anderson University
27. University of North Texas
28. Wofford College
29. Missouri University of Science & Technology
30. Idaho State University
31. Drew University
32. University of the Virgin Islands- St. Croix
33. Ithaca College
34. Adams State University
35. Kansas Wesleyan University
36. Kent State University
37. Trocaire College
38. St. Catharine College
39. Granite State College
40. East Stroudsburg University
41. Whitman College
42. Towson University
43. Southeastern Oklahoma State University

THE QUESTIONNAIRE

1. Please give us the following contact information: name, position, college, email
2. Your college is public or private?
3. The full time equivalent enrollment level of your college (and all of its programs and schools) is?
4. What is the average full year tuition price for your college before any student aid or deductions? State colleges should use in state tuition.
5. Your college might best be described as: (choices for Carnegie Class of the College)
6. What was/is the total professional staff of the office of career services in each of the following years: 2011-12, 2012-12, 2013-14?
7. Does the office use alumni or current students as peer advisors?
8. What was the office's total spending (or spending on its behalf) on all student and alumni workers in the following years: 2012-13, 2013-14?
9. In general how do you view the future of the staff size and growth in staff salaries in the Office of Career Services over the next few years?
10. About what percentage of the overall staff time of your office of career services is spent on activities focused primarily on the following groups: students, alumni, faculty?
11. Does your college offer any distinct offices of career services for particular subject areas or schools? (for example, a career services center for engineering students or law school students?)
12. If your institution has more than one office of career services how many does it have and what are they?
13. In general, how do the various offices of career services interrelate? Would you say that they share budgets and staff? Are they completely separate? Do they find ways to exploit economies of scale by coming together? Might cooperation be improved?
14. About what percentage of students who currently graduate from your institution or program would you say have completed an internship while at the college?
15. What would you say has been your college's most successful internship program?

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16. Does your office or another unit of your college track the percentage of recent grads who have a job within a certain period of graduation?
17. If so, compared to two years ago, would you say that this percentage has increased, decreased or remained approximately the same?
18. Do you track the percentage of recent graduates employed by any of the following variables: gender, academic major or grade point average?
19. What has been the total number of internships completed by students in each of the following years: 2011-12, 2012-13, and 2013-14?
20. Describe your college's efforts to track the employment success of graduates of the college. Does the college plan any additions or changes to these efforts in the future?
21. What was the total attendance for all workshops given by the career services office in the past year?
22. How many individual workshop sessions did the career services office give in the past year? (So if you offer 3 workshops and gave each 10 times the answer would be 30)
23. How many different types of workshops did Career Services offer in the past year? The number of attendees or sessions is immaterial here; we want to know the number of types of workshops or "topics" offered.
24. What have been your most popular workshops over the past three years and if there has been a marked change in the popularity of particular topics why has this been the case?
25. Has the Office conducted any follow through or surveying to determine the effectiveness or popularity of different workshop topics or instructors? If so what have you done?
26. Which departments of the college does career services cooperate with most closely and what form does that cooperation take?
27. What percentage of internships offered through or by the college are paid in any form?
28. How many career fairs did the college hold in the past year?
29. What has been the trend in the number and type of career fairs held at the college in the past three years?
30. Does the college offer an online student job board or job alert service?
31. How many new jobs were listed on your job service in the past year?

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32. What has been the number of employers who have conducted on campus interviewing in the following years: 2011-12, 2012-13, and 2013-14?
33. Has the Office of Career Services conducted fundraisers in the past year to raise funds specifically for its own purposes?
34. If so, how much has the Office of Career Services raised in donations or earnings through fundraisers in the past year?
35. Does the Office of Career Services cooperate with the Office of Advancement or Office of Alumni Services to host fundraisers or otherwise amplify the budget and capabilities of the Office of Career Services?
36. Has your Office of Career Services sponsored trips through which students are brought to prospective employers, often in high job growth areas?
37. How much has your Office spent on such trips in the past year?
38. How many students went on such trips in the past year?
39. How do you use volunteers among faculty, alumni, students, parents, and friends of the college to amplify your career services for current students and alumni?
40. Which blogs, listservs, magazines, ezines, conferences, and other information resources have you found most useful in keeping up with developments in career services?
41. What advice can you offer to peer-institutions on the best ideas on career services that you have picked up on your professional journey?